



Timaru Christian School Procedures

LR1 - Enrolment

Timaru Christian School has a roll cap of 120 students up to Year 10. Up to 5% of enrolled students may be non-preference (non-Christian).

- If a parent wishes to enroll his/her child(ren) at TCS they must submit an Expression of Interest form and Church Leader Recommendation form.
- The principal will then arrange to meet with the parents and child to ensure they have a good understanding of TCS and Christian Education, to answer any questions they may have, and show them around the school.
- If there is a position available for a child, the parents will receive an enrolment form which must be completed and returned to the office with supporting documentation before the students start school.
- The office administrator will enter data into MOE's ENROL database.
- Families will be sent an acceptance letter, stationery and uniform list.
- New entrants will have school visits prior to commencing school and transferring students will be offered a day visit to meet their classmates and teacher prior to starting school.